

Minutes of IQAC Meeting

(Held in the Principles office on 19/07/2024 at 11.00 AM)

1. Principal-cum-Chairman: Dr Surender Kumar
2. Coordinator: Dr. Usha Bhati
3. Members: Dr. Manjeet Kumar
Smt. Anju Goyal
Sh. Jaswinder Singh
Sh. Sandeep Singh Kalsi(Industry Expert)
Sh. Diler Singh (Alumni)

The meeting of the college IQAC was chaired by the worthy Principal Dr Surender Kumar in the Principal office today. The agenda of the meeting were as follows-

Agenda

1. To Chalk out Institutional development plan for the Session 2024-25 and such plans and strategies for the development of our institution as may lead to the fulfilment of both; our vision and mission of providing quality education to the students and of making them empowered and self reliant in life.

2. To follow the recent direction of the Higher Education Department.

3. To verify the API score of Sh. Jaswinder Singh for grant of Senior Scale.

The meeting started with welcome note to the chair by the Convener. Afterward Valuable suggestions on this agenda item were invited from the members of IQAC. After detailed discussion, the following suggestions and initiatives were proposed by the committee-

1. (a) Preparation of Semester wise curriculum/lesson plan for the academic Session 2024-25.
(b) Preparation of Co-curricular Activities Calendar to be conducted by various cells such as Cultural, Sports, N.S.S Woman Cell, Legal Literacy Cell, Red Ribbon Club, Placement Cell etc.
2. Constitution of the Subject Societies with the following aims and objectives:-
(a) To ensure participation of the students in the direction of being better learners and confident enough to be valuable resources of the institution.
(b) To provide platform for the inculcation of leadership qualities among students by assigning various roles and responsibilities as office bearers.
3. To get semester /session wise student satisfaction survey done.
4. To get MOUs signed by Woman Cell, Placement Cell and NSS with renowned state/national/international institutes/industries/social organization/healthcare sectors and ensure organization of extension, outreach programmes and community work in the welfare of students and society by career counselling, placement etc. and ensure maximum participation along with maintaining proper record of the students in this regard .
5. Placements cell should plan such activities as are goal oriented and job oriented. It shall keep track of placement of the graduates apart from regular organisation of counselling sessions for competitive exam, placement training and encourage the students for registration with District Employment Office, HKRN etc.
6. To conduct internship/field work especially related to commerce/geography and EVS students.
7. To hold Alumni meeting during the session,
8. To Organise inter or intra college state/national level conferences/seminars, FDPs etc. by various cells in collaboration with IQAC.
9. To constitute R&D Cell and IPR Cell in the college
10. To maintain and implement institutional values and best practices as per PRAYAS and NAAC by ensuring /promoting the use of LED, Solar energy, bicycles, ban on plastic, stress on tree plantation, green and clean environment, besides the availability of divyangjan friendly environment.

11. To conduct PTM (Parents teacher meet) during odd and /or even semester and get the feedback of the parents on institution and its values.
12. To keep record of mentees including their profile and of their achievement at academic and curricular level etc. Mentor-mentee groups should be students centric with focus on guidance, motivation and personal growth of the mentees.
13. To maintain proper and systematic record of the admitted students and their university results.
14. To promote a learner-centre environment by registering the students in LMS. To enhance the use of smart class rooms, E-content/digital content, innovative practices and participative learning.
15. To increase the footfall of students in library on daily basis and to maintain its record and subscribe e-journals, E-books and have remote access to resources.
16. To decrease the gap in Computer Student ratio and increase IT facilities in campus including Wi-Fi and Printers.
17. To encourage faculty members to publish their research papers in Scopus/web of science/Indian citation index/UGC care journals etc.
18. To update the college website regularly.
19. To ensure celebration of national/international commemorative days and festivals.

Future plan

1. To encourage the faculty for undergoing regular assessment and accreditation in near future.
2. To promote and monitor various college level activities on a regular basis.
3. To keep documentation of all the activities conducted by various cells along with supporting documents like notices/circulars, newspaper reports and retagged photographs etc. on the provide link.

The API score of Sh. Jaswinder Singh, Assistant Professor of Chemistry was verified for award of Senior Scale.

The meeting ended with thanks giving to be chair and members.

Shati
Convenor. 19/7/24

[Signature]
Principal
Dr. B.R. Ambedkar Govt. College
Village Dabwali (Sirsa)

Members

- 1 *[Signature]*
- 2 *[Signature]*
- 3 *[Signature]*
- 4 *[Signature]* (Industry Expert)
- 5 *[Signature]* (Alumni)